

**OFFICE OF THE CLERK  
UNITED STATES COURT OF APPEALS FOR THE NINTH CIRCUIT  
ACKNOWLEDGMENT OF HEARING NOTICE (SAN FRANCISCO)**

**I acknowledge receipt of the notice of assignment showing my case:**

Case Number

Case Title

**assigned for hearing:**

Date  Time  Courtroom

Location

**Counsel to argue (or, if argument to be presented "in pro per" enter party information):**

Name

Phone  Email Address

Party/parties represented

Names of other appearing counsel on side and allocation of total time per side if more than one attorney to argue

Special needs you may require in the courtroom

 **Counsel who have not entered an appearance in the case(s) listed above must file a separate Notice of Appearance using CM/ECF.**

**Admission status (to be completed by attorneys only):**

- I certify that I am admitted to practice before this Court.
- I certify that I am generally qualified for admission to practice before the bar of the Ninth Circuit and that I will immediately apply for admission (forms available at <http://www.ca9.uscourts.gov>).

Signature (use "s/" format)  Date

**Filing Instructions**

*Electronically:* Print the filled-in form to PDF (File > Print > PDF Printer/Creator), then, in CM/ECF, choose Forms/ Notices/Disclosures > File an Acknowledgment of Hearing Notice.  
-or, if exempt from electronic filing-

*US Mail:* Office of the Clerk, U.S. Court of Appeals, P.O. Box 193939, San Francisco CA 94119

*Overnight:* James R. Browning U.S. Courthouse, 95 Seventh Street, San Francisco CA 94103

Phone: 415-355-8190