

**NOTE TO COUNSEL: COMPLETE, SIGN, SAVE TO YOUR PERSONAL DRIVE, AND RETURN TO THE COURTROOM DEPUTY BY CLICKING THE E-MAIL ADDRESS BELOW**

**TO: [Pam\\_Trice@ca5.uscourts.gov](mailto:Pam_Trice@ca5.uscourts.gov)**

The top portion of this form acknowledges the parties' receipt of this calendar.  
ALL recipients of the form must promptly return the form (even if they are not arguing the case)

**PLEASE NOTE: This is a fillable form and a typed signature is acceptable**

Dear Clerk:

I acknowledge receiving a copy of the printed calendar showing that Case No. \_\_\_\_\_,  
\_\_\_\_\_ vs. \_\_\_\_\_

is scheduled for oral argument at \_\_\_\_\_ on \_\_\_\_\_ in the **John Minor Wisdom  
United States Court of Appeals Building, 600 Camp Street, New Orleans, LA.**

Signature: /s/ \_\_\_\_\_ Attorney for: \_\_\_\_\_

Date: \_\_\_\_\_

**IF YOU ARE PRESENTING ARGUMENT, PLEASE COMPLETE THE INFORMATION BELOW.**

ARGUING ATTORNEY'S NAME \_\_\_\_\_ CELL NUMBER \_\_\_\_\_

LIST ALL PARTIES YOU REPRESENT \_\_\_\_\_

(PLEASE SELECT ONE)

APPELLANT    APPELLEE    CROSS-APPELLANT    CROSS-APPELLEE    AMICUS    INTERVENOR

According to this court's rules, a cross or separate appeal will be argued with the initial appeal during the same argument, unless the court directs otherwise. If a case involves a cross appeal, the party who first files a notice of appeal is considered the appellant unless the parties otherwise agree or the court directs otherwise. If separate appellants support the same argument, they are to avoid duplication of argument.

THE ORDER OF PRESENTATION AND DIVISION OF ORAL ARGUMENT TIME WILL BE AS FOLLOWS:

APPELLANT(s)	NAME	OPENING TIME	REBUTTAL TIME	(FOR APPELLANTS ONLY, THE COURT PREFERS NO MORE THAN 5 MINUTES FOR REBUTTAL)
COUNSEL #1	_____	_____	_____	
COUNSEL #2	_____	_____	_____	
COUNSEL #3	_____	_____	_____	
COUNSEL #4	_____	_____	_____	
APPELLEE(s)	NAME	TIME		
COUNSEL #1	_____	_____		
COUNSEL #2	_____	_____		
COUNSEL #3	_____	_____		
COUNSEL #4	_____	_____		
AMICUS/INTERVENOR(s)	NAME	TIME		
COUNSEL #1	_____	_____		

for internal use only:

**SESSION #**