

OFFICE OF THE GENERAL COUNSEL
Division of Operations-Management

MEMORANDUM OM 16-25(NxGen)

August 4, 2016

To: All Regional Directors, Officers-in-Charge,
and Resident Officers

From: Anne Purcell, Associate General Counsel

Subject: NxGen August Release (10.5)

NxGen 10.5 will be deployed during the weekend of August 5th. This release will include several enhancements to NxGen, many of which are in response to users' suggestions:

- Changes for E-Issuance of Documents to USPS
 - Changing the document status from "Pending Issuance" to "Pending E-Issuance" to avoid confusion and accidental E-Service of other documents:

View	Info	Task Type	Description	Document Type	Document Subtype	Status
View	Info	Document	CPT.05-CA-158289.Complaint and Notice of H	CPT	Complaint and Notice of Hearing	Uploaded
View	Doc Link		Link To: CHG.1-1459710812.signed charge.pc	CHG	Signed Charge Against Employer	Issued
View	Info	Document	DOK.05-CA-158289.Letter to USPS by e-Servi	DCK	Initial Letter to Charged Party	Pending E-Issuance
View	Info	Document	LOG.05-CA-158289.Casehandling log.docx	LOG	Casehandling Log Documenting Contacts v	Uploaded

- Expansion of documents that can be E-Issued
 - Dismissal Letter
 - RD Order
 - Complaint and Notice of Hearing
 - Consolidated Complaint (C Cases Only)
 - Consolidated Complaint (C and R Cases)
 - Complaint Plus Compliance Specification
 - Consolidated Complaint Plus Compliance Specification
 - Any Complaint without NOH
 - Amended Complaint
 - Amended Consolidated Complaint (C Cases Only)
 - Amended Consolidated Complaint (C and R Cases)
 - Amended Complaint Plus Compliance Specification
 - Amended Consolidated Complaint Plus Compliance Specification
 - Affidavit of Service

- Comment Field Added to Contacts and Accounts
 - Allows users to make a note when an address is no longer correct, or the phone number doesn't work, or there is no other way to contact the person/entity
 - Allows users to keep a record of what previous attempts were made to correct the information

Contact

Account

- Adding Features from the NxGen Case File App to the Case File Tab, allowing users to:
 - Add documents to the file in the Case File Tab by clicking the +
 - Select documents for e-mail

Action	Action Type	Doc Type	Doc Sub Type	Info	Doc Name	Date	Description
Deferral	Collyer	DEF	Collyer Deferral Letter	Info	Collyer Deferral Letter.docx	05/10/2016	Issued NLF
Investigation	Initial C	DCK	Initial Letter to Charged...	Info	Letter to Employer in CA case.docx	05/10/2016	Issued NLF
Investigation	Initial C	LOG	Casehandling Log Document...	Info	Casehandling log.docx	05/06/2016	Received NLF
Charge	CA	CHG	Signed Charge Against Emp...	Info	signed charge.pdf	05/06/2016	Received Ch...

Be sure to also watch for the NxGen News and Template Tips and Updates e-mails for more updates.

/s/
A.P.

cc: NLRBU