

**To:** [jane.smith@gmail.com](mailto:jane.smith@gmail.com)  
**Subject:** Confirmation of Electronic Submission That You Do Not Want to be Represented by Widget Makers Union Local 123

Dear Jane Smith:

This email is to confirm that I received an electronic submission from you stating that you do not wish to be represented by Local 123 of the Widget Makers Union for purposes of collective-bargaining.

The information that I received from you was as follows:

- a. **Name:** Jane Smith
- b. **Email address:** [jane.smith@gmail.com](mailto:jane.smith@gmail.com)
- c. **Telephone number:** (555) 555-5555
- d. **Language You Agreed To:** “I do not wish to be represented by Local 123 of the Widget Makers Union for purposes of collective bargaining.”
- e. **Date Submitted:** June 30, 2015
- f. **Employer Name:** XYZ Manufacturing

If you did *not* submit this authorization, please immediately reply to this email and let me know that you did not submit the authorization.

If you submitted the information and it is correct, you do not need to do anything. I will provide you with further information about our efforts to no longer be represented by Widget Makers Local 123. If you submitted the information but see there is an error in some of the information provided, please reply and provide the corrected information.

Thank you,

Paul Petitioner