

OFFICE OF THE GENERAL COUNSEL
Division of Operations-Management

MEMORANDUM OM 15-32

May 8, 2015

TO: All Regional Directors, Officers-in Charge,
and Resident Officers

FROM: Anne Purcell, Associate General Counsel

SUBJECT: Annual Notice for Receipt of Charges and Petitions

We have received feedback from those attending our outreach events regarding the new R Case Rules, that parties' representatives may be filing Form NLRB-4702 more often to ensure quicker receipt of charges and petitions. This serves as a reminder that the Regions should always check the list of representatives who have asked for such notice. This list will be different from any list of filers maintained by a particular Region because it includes individuals who have made a request nationally and have not sent the request to a specific region(s). The list is found on the Operations-Management page on the Insider: <http://insider.nlr.gov/annual-notice-receipt-charges-and-petitions>.

Section 10058.1(c) of the Unfair Labor Practice Casehandling Manual provides that an attorney or other representative may submit to a Regional Director a request for receipt of charges and petitions filed in the Regional Office for all matters involving a particular client. Additionally, an attorney or other representative may submit a request for a national notice to the Division of Operations-Management. Attorneys or other representatives should send requests for national notices to Christina Ford via e-mail at Christina.Ford@nlrb.gov. Form 4702 has been revised to provide the option of sending the 4702 to Division of Operations-Management. When requests are made for national notice, all field offices will be notified and then the requester's contact information will be added to the list on the Insider. All requests for receipt of charges and petitions will be honored for the fiscal year beginning October 1 in which a request is made.

A copy of the revised Form NLRB-4702 is attached to this memorandum and is also available from the Board's website at this link:
http://www.nlr.gov/sites/default/files/attachments/basic-page/node-3040/NLRB_4702_4-15.pdf.

Any questions regarding this memorandum may be discussed with me or your Assistant General Counsel or Deputy.

/s/
A.P.

Attachments

cc: NLRBU