

OFFICE OF THE GENERAL COUNSEL
Division of Operations-Management

MEMORANDUM OM 13-51(NxGen)

May 28, 2013

To: All Regional Directors, Officers-in-Charge,
and Resident Officers

From: Anne Purcell, Associate General Counsel

Subject: Suggestions for Additional or Modified NxGen Templates

Since NxGen's inception, Helpdesk employees and Program Analysts, as well as AGCs and Deputies in Operations-Management, have received suggestions from Field personnel to create additional or modify existing NxGen templates. Many of these suggestions have led to improvements in the templates we maintain, to the lasting benefit of the NxGen initiative. However, individuals are often unsure who to contact with template suggestions.

Accordingly, we have created a NxGen Template Suggestion Box as a resource to collect proposals for new or improved C case, R Case and Compliance templates. You can find a link to this Suggestion Box [here](#) and in the Template section of the NxGen Training Library on the Insider. The questionnaire at this Suggestion Box (see attached) takes just a moment of your time and ensures that your suggestions go directly to the template team.

Thanks again for your efforts to use and improve NxGen. If you have any questions about this memorandum, you may contact your AGC, Deputy or assigned Program Analyst.

/s/
A.P.

Attachment

cc: NLRBU