

OFFICE OF THE GENERAL COUNSEL
Division of Operations-Management

MEMORANDUM OM 95-1

January 3, 1995

TO: All Regional Directors, Officers-in-Charge,
and Resident Officers

FROM: William G. Stack
Associate General Counsel

SUBJECT: Items to Be Included in Section 10(j) Submissions

In order to make sure that we can accommodate requests for information from the Board and the General Counsel regarding 10(j) cases, please make sure that your submissions to the Division of Advice regarding Section 10(j) relief include the following items:

- A statement in the first paragraph of the submission whether the request for authorization is *sua sponte* or based on a Charging Party request for authorization
- The proposed order the Region would seek
- List of counsel representing the parties
- Copy of any 10(j) position statement submitted by a party

If you have any questions concerning this memorandum, please contact me or your Assistant General Counsel

W. G. S.

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