

OFFICE OF THE GENERAL COUNSEL
Division of Operations-Management

MEMORANDUM OM 14-35

March 14, 2014

TO: All Regional Directors, Officers-in-Charge,
and Resident Officers

FROM: Anne Purcell, Associate General Counsel

SUBJECT: Washington DC Exchange Program for Field Supervisors and Managers

We are very pleased to announce that the Office of the General Counsel will conduct a Washington DC Exchange Program in the Division of Operations-Management for field supervisors and managers.

The Washington DC Exchange offers a valuable opportunity for supervisors and managers from the field offices to serve a two-week detail in the Agency's Headquarters. Participants will serve on the staff of the Division of Operations-Management. We will assign them to a range of projects designed to broaden their executive skills, deepen their knowledge of the Agency, and enhance their awareness of the external climate in which the Agency operates. We anticipate that the selected supervisors and managers will attend briefings by General Counsel-side Division Heads and Branch Chiefs and by senior level Board-side officials. Participants will have an opportunity to meet with the General Counsel and Board Members and to attend General Counsel and Board agendas. Supervisors and managers who participated in the Washington DC Exchange in past years report that they gained a broader insight into Agency programs and decision making, that their experiences enhanced their ability to perform tasks demanding new skills, and augmented their qualifications for promotion to positions of greater responsibility.

Eligible to participate in this Washington DC Exchange program are first line Supervisory Field Attorneys and Field Examiners, Resident Officers, Deputy Officers in Charge, Officers in Charge, Deputy Regional Attorneys, Regional Attorneys, Deputy Regional Directors and Assistants to the Regional Director.

We plan to conduct two sessions of two-week duration as follows:

Session A: Participants will travel to Washington DC on Sunday, June 8, 2014, and report to Operations-Management at 8:30 AM on Monday, June 9. The program concludes with a close out meeting with the Operations-Management staff on Friday, June 20, and participants will travel home after 12:00PM on Friday, June 20.

Session B: Participants will travel to Washington DC on Sunday, July 6, 2014, and report to Operations-Management at 8:30 AM on Monday, July 7. The program concludes with a close out meeting with the Operations-Management staff on Friday, June 18, and participants will travel home after 12:00PM on Friday July 18.

Note that Session A will partially overlap with the June 3-26, 2014 session of the Headquarters Professional Exchange program for Regional office bargaining unit employees. The duty assignments for supervisors and managers participating in the Washington DC Exchange program, however, will differ from those of bargaining unit employees participating in the Headquarters Professional Exchange, although we anticipate some briefings and programs may overlap.

We invite Regional Directors to nominate supervisors and managers to participate in the Washington DC Exchange program. Supervisors and managers should alert their Regional Directors of their interest. We will work with the Regional Directors to ensure that the participants' involvement in the Washington DC Exchange will not unduly interfere with their home office activities and responsibilities.

Regional Directors should submit their nominations to Deputy AGC Joseph Baniszewski by close of business Monday, April 2, 2014. Please note your preference for the sessions when your nominee(s) will attend. If you have questions, please contact your AGC or Deputy or the undersigned.

/s/
A.P.

cc: NLRBU