

OFFICE OF THE GENERAL COUNSEL
Division of Operations-Management

MEMORANDUM OM 12-44

March 30, 2012

TO: All Regional Directors, Officers-in-Charge,
and Resident Officers

FROM: Anne Purcell, Associate General Counsel

SUBJECT: Washington Exchange Program for Field Supervisors and Managers

We are pleased to announce that the Office of the General Counsel will conduct a Washington Exchange program, based in the Division of Operations-Management, for field supervisors and managers.

We invite Regional Directors to nominate supervisors and managers to participate in this Exchange program, and we encourage all supervisors and managers to alert their Regional Directors of their interest. We will coordinate with the Regional Directors to ensure that the participants' involvement does not unduly interfere with their Regional office duties and responsibilities.

We plan to conduct two sessions, each of two-week duration, as follows:

Session A: Participants travel to Washington DC on Sunday, June 17, reporting on Monday June 18 at 8:30 AM. This session concludes on Friday, June 29 with a close out with Operations-Management staff. Participants travel home on Saturday, June 30.

Session B: Participants travel to Washington DC on Sunday, July 15, reporting on Monday July 16 at 8:30 AM. This session concludes on Friday, July 27 with a close out with Operations-Management staff. Participants travel home on Saturday, July 28.

The Exchange offers a valuable opportunity for supervisors and managers to serve a two-week detail in Agency Headquarters. During their Exchange, participants will work with the staff of the Division of Operations-Management and fully participate in a variety of projects and assignments. In addition, supervisors and managers will attend briefings by General Counsel-side Division Heads and Branch Chiefs and by senior Board-side officials. Participants will have opportunities to meet with the Acting General Counsel and Board Members, and to attend General Counsel agendas. Supervisors and managers who have participated in the Exchange in past years report that they gained a broader insight into Agency programs and decision making, and that their experiences enhanced their abilities to perform their duties in the Regions and augmented their qualifications for promotion.

We anticipate selecting five individuals to participate in the Exchange. Eligible to participate are first line Supervisory Field Attorneys and Field Examiners, Resident Officers, Officers in Charge, Deputy Officers in Charge, Deputy Regional Attorneys, Regional Attorneys, Deputy Regional Directors and Assistants to the Regional Director.

We envision conducting some of the briefings and programs in conjunction with concurrent sessions of the Headquarters Exchange program for Regional office professional employees. However, the duty assignments and experiences for the supervisors and managers participating in this Exchange will differ from those of the unit employees.

Regional Directors should submit nominations to Deputy AGCs Rosalind Eddins-Hill and Joe Baniszewski by close of business Friday, April 13, 2012. Please list your preference for the Session your nominee(s) can attend. If you have questions, please contact me, your AGC or Deputy.

/s/
A.P.

cc: NLRBU